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# **CP Rochester Respite Recreation**

#### **How To Get Started**

In order to participate in CP Rochester Respite Recreation programs, individuals must:

- √ have Medicaid
- √ enroll in the HCBS waiver
- $\lor$  complete intake process for CP Rochester (instructions  $\lor$ )
- √ receive approval for the service from CP Rochester and DDRO
- √ participate in a Respite Recreation program annually

## **Intake Process**

- 1. Contact your Care Manager
- 2. Complete a CP Rochester Intake Application for "Hourly Respite" services
  - Available <u>HERE</u>
- 3. Submit completed application and required documentation to <a href="mailto:lgendron@cprochester.org">lgendron@cprochester.org</a>
- 4. Obtain approval for Respite Recreation services
  - You will receive a letter indicating the status of your approval
  - If approved, you may then proceed to registration

Please note that all required intake documentation must be received and processed prior to registering for a program.

Some programs may require additional evaluation and approval.

<sup>\*</sup>Some programs may be available for private pay if an individual does not fit the criteria above. See back for details.

## **How To Register**



**Not enrolled in waiver services?** Most recreation programs are available for private pay. Rates are determined based on current Medicaid hourly rate. Department approval still required. Contact <a href="mailto:info@sportsnetny.org">info@sportsnetny.org</a> for details.

## **Payment**

We try our best to offer low or no-cost recreation programs; however, some activities do require additional fees regardless of participant status. This fee applies to HCBS waiver enrolled, CAH waiver enrolled, and non-waiver enrolled participants.

#### Payments (when required) are due by the first day of the session.

- \*f payment is not received in time, your registration will be removed and spot will be opened to a member of the waitlist.
- \*You will receive an invoice via PayPal prior to the session.

**Refund/Credits:** In the event that a program or lesson is cancelled, we will issue a refund or credit to be applied towards future recreation programs. You will not receive a refund or credit for absences.

**Reimbursement:** Payment receipts will be provided and you may choose to submit your receipt for Family Reimbursement.

Please contact your Care Manager for further information.

#### Resources

Want to stay in-the-know with CP Rochester Recreation AND SportsNet?



Join Our Distribution List!

Registration/Program Questions: info@sportsnetny.org

CP Rochester Respite Intake: Laurie Gendron

lgendron@cprochester.org 585-334-6000 x2281

Thank you, and we look forward to seeing you!